



**Nepean Blue Devils Basketball Association (NBBA)  
Annual General Meeting (AGM) Minutes  
Monday June 13, 2022 – 7:00 p.m.  
Zoom Virtual Meeting**

Meeting called to order at 7:00 p.m.

**OPENING REMARKS – Eric Johannsen**

- Eric thanked everyone for coming.

**PRESENTATION OF BURSARY AWARDS – Eric Johannsen**

- Bursary Awards were awarded to the following recipients, who are moving on to post-secondary education. Ava Zic, Shannon Clarke, Scott Madden and Anish Goel. The NBBA wishes you all the best in your academic future.

**DETERMINATION OF A QUORUM**

- According to the NBBA By-Laws, quorum of at least 5 members that include Directors, Coaches and parents is needed at a meeting. We have quorum for this meeting.

**APPROVAL OF AGENDA**

- Moved by Susan and Tony. Approved.

**APPROVAL OF 2021 MINUTES**

- Moved by Brenda and seconded by Pasquale. Approved.

**PRESIDENT'S ANNUAL REPORT – Eric Johannsen**

- A written report was tabled and a verbal summary was given. Highlight include: the importance of facilities and coaches and how they are the main factors that determine how big of an organization we can get. We were lucky to secure replacement facilities like Minto Recreation Complex, the Nepean Sportsplex, Redeemer Christian School and Ottawa Christian School this year. These are expensive facilities that are reflected in terms of our costs. We have announced that registration for the 2022-23 season will open at the beginning of August and we are hoping to hear from the school boards before that so that we can determine the program capacities.
- Eric would like to update the club 5 year vision. This will be done with the new Board.
- We are in the process of the potential hiring of an Equipment Manager as well as a Social Media Manager.



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**VP FINANCE ANNUAL REPORT – Pat Chiarello**

- Pat presented the financial statements for the 2021-2022 fiscal year. In Pats summary, he highlighted a number of points.
- NBBA's year end is March 31<sup>st</sup>. NBBA's cash balance at the end of the year was quite strong but that was a bit misleading, because of the late start of programming our expenditures related to the programming came in subsequent to year end and that is why we had a large accounts payable balance to our vendors and coaches.
- Our accounts receivable balance shows a slight increase compared to the previous year. The balance shows about \$4000 registration fees receivable, which were collected subsequent to year end as well as OBA tournament fee refunds and an amount due from another organization for WEBL fees, that were all collected subsequent to year end.
- The equipment and uniform remains the same with normal amortization.
- Accounts payable has increased significantly from the previous year, approximately \$50,000 this year compared to \$1000 last year due to the increase in activity.
- As a not for profit organization we strive to be a break even entity however we do maintain a reserve for investment in various equipment and uniforms, as well as, a reserve for programming to provide certain players that may not be able to pay their fees or anything else that pops up. We did have a positive net income.
- With regards to the income statement, a lot of the responses in terms of variance analysis is due to the different season that we had between the 2020-21 and 2021-22 season. Our revenues, registration fees, inclusive of our summer and summer programming was approximately \$246,000 compared to \$16, 000 last year, due to the level of programming. Government Subsidy's - as a club we were eligible for certain subsidy's from the government most notably the \$14,100 Canadian Emergency Wage Subsidy program to help offset payroll cost verses \$31,000 last year. We also received just under \$15,000 for the Canada Summer Jobs Program for our 4 summer students that ran our summer sessions.
- Our expenses for facilities were up considerably from the previous season due to the fact that we had to rent private facilities due to limited amount of gyms available within the school boards, due to Covid restrictions. Compared to the prior year, we incurred \$112,000 in facility cost compared to last year and previous years due to the high rental fees attached to private schools and city gyms.
- General and Administration expenses were relatively stable compared to the prior year.
- Coaching and Instructors expenses were \$16,000.



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- Membership and Association Fees were \$12,000.
- Amortization of capital assets is down compared to previous year.
- Referees expenses were approximately \$18,000.
- Training and Development was not accounted for this year.
- Bursaries was the same as last year.

Overall we had a surplus of almost \$26,632 for the current year compared to last year loss of just under \$70,000. Again, as a Not for Profit we do aim to be a break even organization, last year we incurred a loss and this year made it up a little bit.

**WAIVER OF A PUBLIC ACCOUNTANT:** The federal not for profit legislation under which we are organized, requires the appointment of a public accountant to review the financial statements unless we have a unanimous consent from members at the AGM. It should be noted that the NBBA has never had a public accountant in the past. This motion should be done each year as it is good governance to do. A motion was made to waive a public accountant to review the financial statements. Moved by Susan, seconded by Jason. Approved.

**APPROVAL OF THE VP FINANCE REPORT:** A motion was made to approve the Financial Report. Moved by Pasquale, seconded by JC. Approved.

**VP COMPETITIVE REPORT – Dragana Kobal**

- Dragana was unable to attend the meeting. A written report was tabled.

**VP Girls Development – Susan Enns**

- A written report was tabled and a verbal summary was given. Susan acknowledged how difficult the year was for programming due to the Covid restrictions and thanked the parents, coaches and volunteers for their patience. All things considered, it was a successful year. Susan would like to see the recruitment of players and coaches as a priority.



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**VP Boys Development – Jason Pickering**

- A written report was tabled and a verbal summary was given. Jason acknowledged the difficulties of the season due to the Covid measures put in place in regards to masking mandates, health checks and restricting parents from watching their children play basketball. The Boys program had approximately 140 players. Despite the difficulties throughout the season, Jason feels that the season was a success. Jason will be encouraging all of his coaches for next season to take the Coaches Fundamentals course.

**VP Girls Recreation – Tony Leon**

- A written report was tabled and a verbal summary was given. There were 8 teams in total for the U14, U16 and U19 Girls program. Girl's registration numbers were very low, Tony is hoping that things will change for the 2022-23 season and we see numbers back to pre-Covid numbers.

**VP Boys Recreation – Jee Leung**

- A written report was tabled and a verbal summary was given. Despite the difficulties of the season due to Covid measures, Jee felt the season was a success. The Boys program had 20 teams in total for the U14, U16 and U19 programs. Due to the number of teams at the U14 and U16 level, the program ran in house.

**TECHNICAL DIRECTOR REPORT – Eric Johannsen**

- A written report was tabled and a verbal summary was given. Eric would like to see more emphasis put towards coaching support and coaching development on the court next season, providing everything returns to normal. Eric would also like to put a priority on the recruitment of coaches, especially women alumni and would like to ensure that we have a qualified roster of coaches to run skills sessions and cover for coaches when needed.



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**Registrar and General Manager – Heather Sheahan**

- A written report was tabled and a verbal summary was given.

**Junior Referee Coordinator – Gio Donato**

- A written report was tabled and a verbal summary was given.

**Score Keeping Coordinator – David Clermont**

- A written report was tabled and a verbal summary was given.

**Election of Directors**

- The individuals up for election, and the positions, are: Eric Johannsen (President), Pat Chiarello (VP Finance), Susan Enns (VP Girls Development), Jason Pickering (VP Boys Development), Pasquale L'orfanio (Member at Large), JC Frechette (VP Boys Competitive), Brenda Highmore (VP Girls Competitive) and Abdulkareem Osman (VP Boys Recreation). A motion was brought forward for the re-election of Eric Johannsen, Pat Chiarello, Susan Enns, Jason Pickering and Pasquale L'orfanio to the Board. Moved by Tony, seconded by JC. Approved.  
A motion was brought forward to add JC Frechette, Brenda Highmore and Abdulkareem Osman to the Board. Moved by Susan, seconded by Tony. Approved.

**ADJOURNMENT:** Motion to adjourn. All in favor. Meeting adjourned at 8:40 p.m.