



**Nepean Blue Devils Basketball Association (NBBA)  
Annual General Meeting (AGM) Minutes  
Monday June 14, 2021 – 7:00 p.m.  
Zoom Virtual Meeting**

Meeting called to order at 7:00 p.m.

**OPENING REMARKS – Eric Johannsen**

- Eric thanked everyone for coming.

**PRESENTATION OF BURSARY AWARDS – Eric Johannsen**

- Bursary Awards were awarded to the following recipients, who are moving on to post-secondary education. Zaneta Amegatse, Samantha Tannis, Gabriela L’orfano and Dasia McDonald. The NBBA wishes you all the best in your academic future.

**DETERMINATION OF A QUORUM**

- According to the NBBA By-Laws, quorum of at least 5 members that include Directors, Coaches and parents is needed at a meeting. We have quorum for this meeting.

**APPROVAL OF AGENDA**

- Approved.

**APPROVAL OF 2020 MINUTES**

- Approved. Moved by Jee and seconded by Susan

**PRESIDENT’S ANNUAL REPORT – Eric Johannsen**

- A written report was tabled and a verbal summary was given. Eric thanked the Board Members for their dedication and support, in particular, Jee Leung, VP Boys Recreation and Jason Pickering, VP Boys Development for coming on late in the year to take on these roles. Eric also thanked Kirk McDonald, outgoing VP Girls Recreation and Jim Tebrake, Past President for their many years of guidance and vision to help build NBBA. Eric was thanked for all of his hard work and dedication over this past year.
- We have now converted over to TeamSnap for our Website and Registration system. The transition went well.
- Summer Camps – We will be running the first 3 weeks outdoors in Step 2 and will move indoors for Step 3. We received funding for 4 student coaches through the Canada Summer Jobs Grant.



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**VP FINANCE ANNUAL REPORT – Pat Chiarello**

- Pat presented the financial statements for the 2020-2021 fiscal year. In Pats summary, he highlighted a number of points.
- NBBA's cash balance has decreased from last year because we did not have cash inflows coming in and we had some expenditures such as payroll and some programming but remains strong.
- Our accounts receivable balance has gone down, our prior year receivable balance was amounts due from other clubs for the WEBL games/tournaments and the cost that we incurred from other clubs, most has been collected with the exception of one club that we are assisting by deferring collection.
- The equipment and uniform remains the same with normal amortization.
- Accounts payable and accrued liabilities has gone down compared to last year simply because there has been less activity.
- Our net asset balances, which is divided into 3 areas; 1) the Unrestricted Balance has gone down because of a net loss due to Covid and no revenue coming in, 2) our Investment and Capital Assets balance have gone down due to normal amortization, 3) Internally Restricted Funds for Capital Assists remains the same.
- With regards to the income statement, revenues are very low due to lack of programming. We were able to secure government funding through the Canadian Emergency Wage program (CEWS) to help offset our payroll costs during the pandemic, we received almost \$32,000 from this program and we received \$7500 from the Canada Summer Job Grant to hire 2 student coaches to run the 2020 summer training sessions.
- Our expenses were much lower than previous years due to lack of programming.
- General and Administration expenses went up since we did have to hire 2 additional student coaches for the summer sessions but a lot of that was offset by government funding.
- Coaching and Instructors expenses is down due lack of programming.
- WEBL costs net of recovery is down due to lack of programming.
- Membership and Association Fees is down due to lack of programming.
- Amortization of capital assets is in line with previous years.
- Referees is down to nothing due to lack of season.
- Equipment and Uniforms due
- Training and Development was up.
- Bursaries was the same as last year.



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Overall we had a net loss of almost \$70,000 the current year because of incurring certain expenses but having no revenues coming in, it does not compare favorable to the net income of \$49,000 the previous year. As a Not for Profit we do aim to be a break even organization, so overall we need to look at it long term, we have had excessive revenue in previous years that are offset by deficiencies of revenues over expenses in current year. Our club is doing well and has a strong cash with a good year considering the restrictions in place. Pat did recommend that the NBBA begin to set aside more money annually and add into our Guarantee Investment Certificate, in the event that we run in to anymore situations like we just experienced over the last year.

**WAIVER OF A PUBLIC ACCOUNTANT:** The federal not for profit legislation under which we are organized, requires that we appointment of a public account to review the financial statements unless we have a unanimous consent from members at the AGM. It should be noted that the NBBA has never had a public accountant in the past, this motion should be done each year as it is good governance to do. A motion was made to waive a public accountant. Approved.

**APPROVAL OF THE VP FINANCE REPORT:** A motion was made to approve the Financial Report. Approved.

**VP COMPETITIVE REPORT – Dragana Kobal**

- A written report was tabled and a verbal summary was given. Although we did not have a season, we were able to run some training sessions for the competitive players. Dragana thank the coaches for stepping in to run these. There was also many other matters that were dealt with throughout the year, Dragana thanked Eric and Heather for assistance on those. Dragana has been working on securing coaches for the NBBA 2021-22 competitive season, a number of coaches have confirmed. A conversation took place with our Junior Referee Coordinator as to how we can build the program. Further discussion will take place at a later date on this matter.

**TECHNICAL DIRECTOR REPORT – Eric Johannsen**

- A written report was tabled and a verbal summary was given on the 2020-2021 season. Eric provided ongoing resources over the internet for coaches.



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**OTHER REPORTS:** Written reports were tabled for the Registrar and General Manager.

**CONFIRMATION OF BY-LAWS AMENDMENTS:**

- An amended by-law was approved by the Executive Committee and took effect on May 10. A by-law is required by the federal not-for-profit legislation under which we operate. A couple of noted changes are that we now allow for virtual meetings, members elect directors to the board of directors and the directors then appoint people to positions, like the officer positions of President, Treasurer, Secretary and Registrar. The president has a vote only to break a tie and role of past president is now entitled to attend meetings of the board and the AGM and has a role in the transition of the new board. The amended by-law must be confirmed by a majority vote of members. A motion was made confirming the by-law amendments made on May 10. First, Jee, seconded by Kirk. All in favor.

**REPEAL OF THE CONSTITUTION:**

- The constitution predates the by-law that was done in 2014 and has been updated over the years but is inconsistent with the by-law. The by-law is required by legislation, the constitution is not. Repeal of the constitution requires 60% approval. A motion was made to repeal the constitution. First, Jee, seconded by Pat. All in Favor.

**DELEGATION TO THE EXECUTIVE COMMITTEE:**

- We currently have 8 directors on the board, the NBBA's article of incorporation provide for a minimum of 3 and a maximum of 10 directors and we need a majority vote by members to increase that number. Two motions are being brought forward. Motion #1 - to set the numbers of directors at 9. First, Jee Leung, seconded by Alexa Forzley Motion #2 - to delegate to the board the authority to change that number in the future, first, Jee Leung, seconded by Tony Leon.



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**ELECTION OF THE 2021-2023 EXECUTIVE**

- Tony Leon's name has been brought forward for the VP Girl Recreation and Alexa Forzley's name has been brought forward as a Member at Large, who will assist the VP Girls Development. As per proper governance, the members will elect them to the board of directors and then the board will assign them to their positions.

**APPOINTMENT OF DIRECTORS**

- A motion was brought forward to elect Tony Leon as VP Girls Recreation and Alexa Forzley as a Member at Large to the Board. First, Susan Enns, seconded by Kirk McDonald. All in favor.

**ADJOURNMENT:** Motion to adjourn. All in favor. Meeting adjourned at 8:00 p.m.